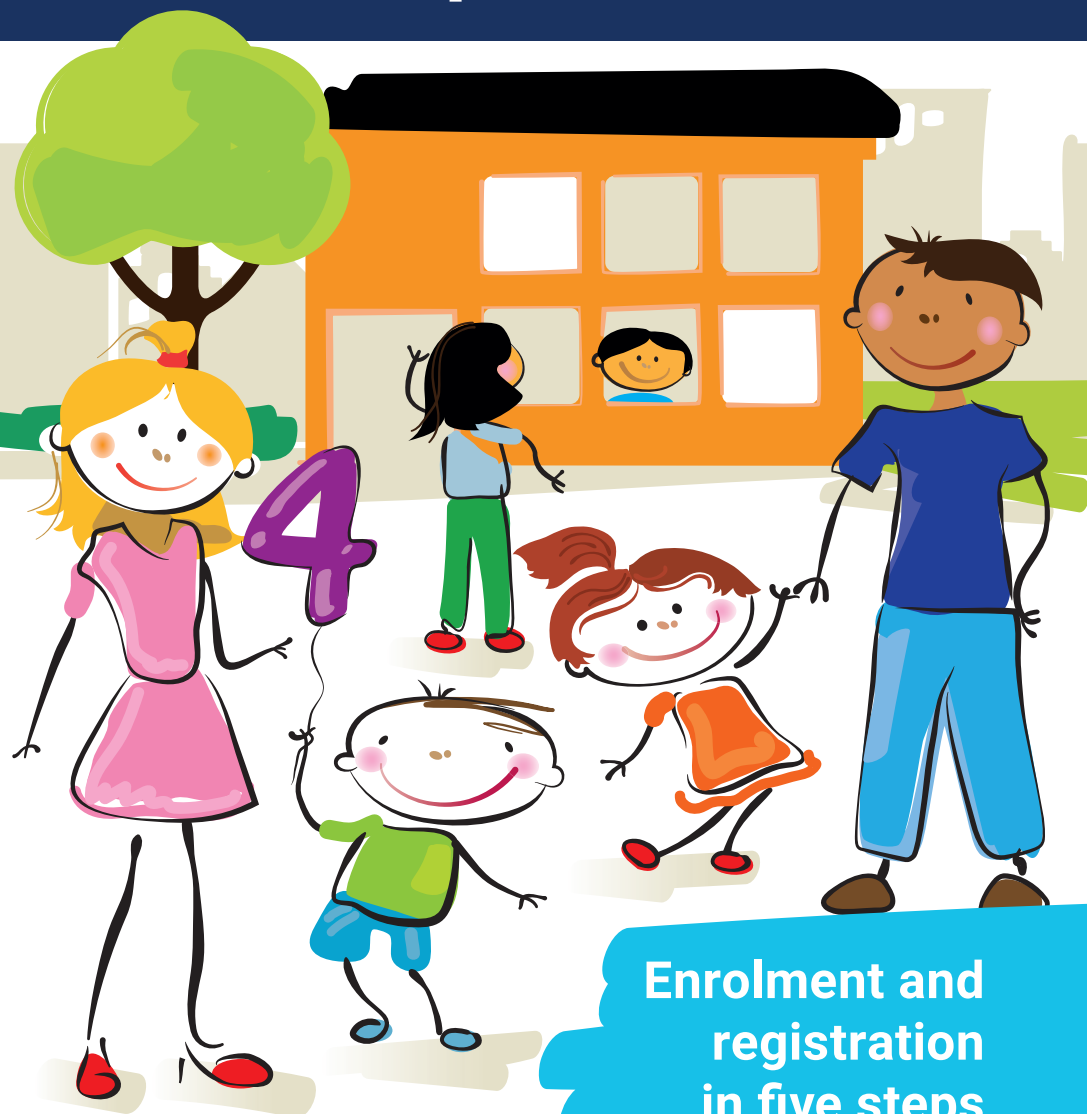


Starting Primary School in Apeldoorn



Enrolment and
registration
in five steps

When children reach the age of four, they are eligible for primary education. At the primary schools of **Leerplein055, PCBO Apeldoorn and Veluwe Onderwijsgroep** there are shared rules for the enrolment and registration of children that are born from the 1st of May 2019.



In this brochure, you'll find information about the application process for the primary schools in Apeldoorn.

Parents with children born between the 1st of May 2019 and the 31st of August 2019 need to apply to a primary school at the latest on the 20th of September 2022.

Six schools in the municipality of Apeldoorn don't belong to one of the three mentioned schoolboards. The rules for enrolment and registration don't apply to these schools.

1 Choosing

All the primary schools in Apeldoorn are listed on the following website www.basisscholenapeldoorn.nl. There are different types of primary schools; public (openbare) and independently-run (bijzondere) primary schools. Both of these systems can have different educational approaches. We advise you to visit several schools before enrolling your child. You can then decide which schools suit your child best. On the 6th of April, you can visit the open day. You can also contact the schools directly and ask for an appointment.



Non-participating primary schools

The rules of the central placement system do not apply to six specific schools in Apeldoorn as these do not belong to the schoolboards mentioned above. These schools are IKC Hei en Bos, Rehobothschool, 't Schrijvertje, Vrije School De Vijfster, basisschool Eben-Haëzer and Prins Willem Alexanderschool. If you want to apply to one of these primary schools you need to contact these schools directly.

Priority at a school

Your child has priority status on the six primary schools that are nearest to the child's home address. These six priority schools (voorrangsscholen) are determined by the cycling distance between the primary schools and the home address.

Children who live in one of the villages, belonging to the municipality of Apeldoorn, have extra priority at the priority schools in these specific villages.

By entering your child's home address and date of birth on www.basisscholenapeldoorn.nl you can find the primary schools in your vicinity and thus the schools your child has priority status on.

2 Enrolment

You can enrol your child at any primary school in Apeldoorn, priority schools as well as non-priority schools. You are free to choose a school outside Apeldoorn. Children living outside Apeldoorn (municipality) can also enrol at a school in Apeldoorn.



There are two ways to enrol for a primary school:

1. Visit the website www.basisscholenapeldoorn.nl for the digital application form.
2. Fill in the hardcopy application form and submit it at the school of your first choice.
 - ✓ Please check the pre-printed data on the form, such as your child's date of birth, name and address. If the data contain errors, please correct them on the enrolment form.
 - ✓ Fill in at least four schools; put your first choice at number 1; put your second choice at number 2 and so on. These may be priority schools, but they do not have to be.
 - ✓ Fill out the enrolment form completely and don't forget to sign it.
 - ✓ Deliver the form to the school of your first choice at the **latest on the 20st of September**.

Date of birth

Deadline for delivery

May 1st 2019 to August 31st 2019

September 20th 2022

The school will register every enrolment in the registration system of the schoolboards. Within 10 days after submitting the enrolment form, you will receive an e-mail containing your proof of enrolment. Please check the details on this proof of enrolment. If it contains any error or you want to change the order of your preferred schools, contact the school before the deadline.

I don't have an application form

Use the digital form at www.basisscholenapeldoorn.nl or download a hard copy from the website and submit it at the school of your first choice. You can also ask one of the schools or the helpdesk to send you a form.

Always enrol!

Children who already have an older sister or brother registered at the school of your preference, still need to be enrolled by submitting an enrolment form to this school.

Even if you have a written confirmation for a place at a specific school, it is still necessary to apply/confirm this place. Deliver the form and a copy of the written confirmation to the school of your first choice at the latest on the **18th of May 2022**; you are guaranteed a place.

3 Placement

After the deadline has expired, all enrolled children will be placed during the official placement.

If the school has enough places for all enrolled children, they will all be granted a place. If there are more enrolments than there are places, children with priority status will be placed first and then all non-priority enrolments will follow. When your child cannot be placed at the school of first preference, he/she will be placed at the second school of preference. If this school is also full, your child will be placed at the third school of preference, et cetera.



In case your child cannot be placed at any of the preferred schools submitted by you, he/she will be placed at one of the remaining priority schools. These have not been submitted by you, but are added to your proof of enrolment.

The result of the placement will be that every child is placed at the school of the highest possible preference. The majority of schools in Apeldoorn have sufficient places.



The order of allocation of enrolled children

The placement at the school of 1st choice takes place as follows:

1. An older sister/brother is registered at the school when the child reaches the age of four; a place is guaranteed.
2. The child has priority status at the school.
3. The child does not have priority status at the school but lives in Apeldoorn.

The placement for all the children that did not get a place at their 1st choice:

4. The child has priority status at their 2nd to 8th choices.
5. The child has no priority at the schools of their 2nd to 8th choices.
6. The child does not live in Apeldoorn.

4 Registration



After the placement, you will receive a letter from the school where your child has been placed. This letter will contain the registration deadline before which you must notify the school that you want to use the allocated place for your child.

Please make sure your child is registered in time! Placement is only certain when registration has been completed. During the introductory meeting with the school, tell as much as possible about your child. This allows the school to make a good estimate of your child's needs.

5 Starting school

Your child has reached the age of four and will start first grade in primary school. The date for the first day at school will be arranged together with the school.



Starting Primary School in Apeldoorn

More information

www.basisscholenapeldoorn.nl

On this website, you can find information about the primary schools in Apeldoorn. After filling in your child's home address and date of birth, you can find the schools with priority status and the list of all the schools in Apeldoorn. This website contains links to the websites of the specific schools and boards. Parents who did not receive an application form can download one from this website.

Helpdesk Toelatingsbeleid (placement policy)

If you need help or have questions, you can contact the helpdesk:

By email: helpdesk@basisscholenapeldoorn.nl

By phone: 055 206 2299

Schools and boards

You can reach any school or school board for questions. The websites of the schools contain additional information.